

# CCOP MINISTRIES

## LITURGICAL MINISTRIES

### **SERVANT MINISTRIES AT SUNDAY LITURGIES**

- Liturgy Planning Committee** – Help develop liturgical life of Parish (*Meets 2<sup>nd</sup> & 4<sup>th</sup> Mondays @ 7:30 - 9pm*).
- Liturgical Environment Committee** – Help to create, decorate, and maintain a worship environment that enhances the liturgical life of our Community (*e.g., sewing, floral, ironing, art design, bulletin boards, set-up/take-down, candlesticks, etc.*) (*Meets 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of each month @ 7:30 – 9 pm*).
- Youth/Family Liturgy Planning Committee** – Plan Sunday 4:00 and 6:30 pm youth and family-oriented liturgies.
- CLW** – Breaking open the Word of God to our children, aged 5+ (Morning Masses at St. Augustine/St. Elizabeth Seton).
- Altar Server** – Serve at Sunday Liturgy (*4<sup>th</sup> –12<sup>th</sup> graders only – Girls & Boys*).
- Lector** – Proclaim the Word of God at Sunday Liturgy.
- Head Extraordinary Minister of Communion** – Prepare bread and wine; purify vessels (*Confirmed adults only*).
- Extraordinary Minister of Communion** – Distribute the Eucharist during Communion (*Confirmed only*).
- Usher** – Coordinate collection and the Gifts and usher people to pews during Mass (*Adults*).
- Greeter** – Greet people, hand out worship aids and Bulletins (*6th grade – adults*).
- Sacristan (St. Augustine/St. Elizabeth Seton)** – Assist in setting up the 8:30 am and 12:10 pm weekday Masses.
- Altar Linen Committee** – Care for altar linens (*wash altar cloths, purificators, linens, and priest's albs*).
- Altar Server Support Team** – Wash server albs, help with training, phone trees, etc. (*Altar Server parents*).

### **MINISTRIES TO THOSE IN NEED**

- Extraordinary Ministers of Communion** – Home Care Recipients – Visit and take Eucharist to parishioners in their homes.
- Extraordinary Ministers of Communion** – Hospital – Visit and take Eucharist to Catholics at Valley Care Hospital.
- Convalescent Home and Senior Residences Minister** – Take Communion to residents in rooms, assist with group Communion Services and conduct Communion Services as needed.

## SMALL CHRISTIAN COMMUNITIES (SCC)

- Newsletter Team** – Assist in preparing the SCC Newsletter.
- Event hospitality** – Assist by bringing food/set-up/clean-up at SCC events.
- Information table following Mass** – Provide information to parishioners wishing to join a SCC.

## RCIA AND RETURNING CATHOLICS PROGRAMS

- Team member/catechist for RCIA Inquiry** – Work within team environment to assist Inquirers in becoming Catholics.
- Team member/catechist for RCIA Catechumenate** – Work within team environment to assist Catechumens in becoming Catholics.
- Sponsor for RCIA candidate** – Provide spiritual support to individuals on their journey to becoming Catholics.
- Team member for Returning Catholics Program** – Work within team environment to assist Catholics in returning to the Church.

## SUPPORT MINISTRIES

- St. Vincent de Paul** – Visit two by two and tend to the needs of the poor in the Tri-Valley.
- Santa Rita Jail Ministry** – Facilitate small group Bible Study or perform Saturday morning Communion Services.
- Couples for Baptismal Preparation Program** – Work within a team environment to prepare parents and godparents seeking the Sacrament of Baptism for their infant children. Commitment is three (3) times a year.
- Knights of Columbus** – Catholic organization for men.

## CYO ACTIVITIES

- CYO Coach Basketball** – (3rd – 8th grades – boys and girls).
- CYO Coach Track** – (3rd – 8th grades – boys and girls).

## PARISH COUNCIL COMMITTEES

- Facilities** – Perform small tasks and provide expertise regarding the upkeep and maintenance of the facilities (meets monthly on Saturday morning).
- Social Justice/Outreach** – Recommend dispensation of 5% tithing funds, encourage other Social Justice Projects (meets monthly).
- Communications & Website** – Prepare weekly bulletins, monthly newsletter and upkeep of the CCOP website.
- Evangelization** – Family Focus, Outreach, Workplace Spirituality, Marketing.
- Spiritual Life** – Help develop spiritual renewal and growth within the community; new initiatives (meets monthly).
- Ethnic Diversity** – A multi-cultural committee celebrating CCOP's ethnic diversity.

## SPECIAL EVENT COMMITMENTS

- Hospitality** – Donate food for parish events.
- Bereavement Reception** – help set up funeral receptions.
- Parish Picnic** – Help coordinate annual picnic.
- St. Mary's Outreach** – Sort clothes every Monday morning at St. Elizabeth Seton.
- Welcome Basket Delivery** – Deliver welcome packets to new parishioners.
- 1st Wednesday of the Month Downtown Booth** – Help at Main Street booth May thru September.